



Guide to registering interest on a DPS (NOT Already Registered on Proactis)





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Step 1

Go to Proactis Website on the link below

<https://procontract.due-north.com/Login>

Log In

User Name

Password

[Forgotten your username or password?](#)

[Continue](#)

Welcome to ProContract
Already registered?

Simply enter your chosen username and password and click 'Continue'

New to ProContract?

Suppliers - If you are not currently registered on the ProContract procurement portal, you can complete a simple registration process by clicking the following link - [Register free](#)

Migrated from ProContract Version 2?

If you are currently registered with a ProContract Version 2 procurement portal and the procurement portal has migrated to Version 3 your details have been automatically transferred, however for security and account validation you will be required to reset your password by following the instructions outlined in the following link - [First time login following migration](#)

Still need help?

Please visit the [help center](#) where you can access an extensive help library, FAQ's, videos and guides



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Step 2

Click on Register Free under New to ProContract

Log In

https://procontract.due-north.com/Login

Creditsafe UK Advanced search List of the CPV CPV Codes - BiP Log in Gmail Proactis

proactis

Log In

User Name

Password

[Forgotten your username or password?](#)

[Continue](#)

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Step 3

Register your Organisation Details

Register free with ProContract

Begin your ProContract supplier account registration by filling in a few details below.

Organisation name

Email address

By clicking 'Continue registration', you agree to the [Terms and Conditions](#) & [Privacy policy](#).

[Continue registration](#)

Already registered? [Log in here](#)

[Minimum requirements](#)

Why should I register with ProContract?

Registration is free and your company profile will be immediately available for opportunities managed by over 30,000 buyers from over 400 private, public sector and 3rd sector organisations.

What happens next?

Once we have verified your company name and email address you will be asked to complete a short registration process including basic company details and contact information. Upon submission, your registration application will be reviewed by the ProContract team and you will be sent an email address confirming next steps.

Do I receive opportunity alerts?

Following successful registration, as part of your company profile you can stipulate your preferred opportunity areas of interest along with geographical locations to which you can supply your goods & services. Overnight, your interests will be matched against the latest published opportunities and you will be notified by email. The email will contain links to review, and if you wish, express your interest in each of the opportunities.

Recently added opportunities

[Find opportunities](#)

1 2 3 4 5 6 7 8 9 10 ... 114 115 [Next >](#)

Results per page: 10 50 100

Buyer	Title	Interest window	Estimated value
Bath and North East Somerset Council	Invitation to quote for landscaping and construction work at Alexandra Park viewpoint, Alexandra Park Bath	19/11/2019 09:00:00 - 19/12/2019 17:00:00	N/A
Wirral Borough Council	Emotional Health and Wellbeing Service for Children Looked After	21/11/2019 14:00:00 - 12/12/2019 09:00:00	N/A

Useful links

- [Log in](#)
- [What is ESPD?](#)
- [National contracts register](#)
- [PROACTIS supplier support](#)
- [Migrated account user details](#)



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Step 4

On the Home Page click on Find Opportunities

The screenshot shows the Proactis website interface. At the top, there is a navigation bar with the Proactis logo and several menu items: Home, Find opportunities, My activities, My contracts, and Help. Below the navigation bar, there is a search bar with a dropdown menu set to 'All opportunities' and a 'Go' button. The main content area is titled 'Home page' and contains several sections:

- Activities:** A section with tabs for 'Active', 'Recently added', and 'Last viewed'. It includes a search bar with a dropdown menu and a 'Go' button. A blue message box below the search bar says: "Please select a buyer from the dropdown and click on the 'Go' button".
- Opportunities:** A section with a 'Find opportunities' link circled in red. Below the link, it says: "To search and view all of the latest opportunities available on the Due North portal, please click on the 'Find opportunities' link above".
- Company details summary:** A section for 'Efficiency North' with an 'Edit' link. It includes the address: "First Floor, Sovereign Court, 300 Barrow Road, Meadowhall, Sheffield, South Yorkshire, S9 1JQ". It also lists the 'Description' as 'Procurement Consortia' and 'Keywords' as 'construction'.
- Vendor profile:** A section with a 'Vendor profile' link. It contains text: "The questionnaires listed below contain common question sets used nationally by buying organisations. Questionnaires may be relevant to your business area so please read the description by hovering over the help icons." Below this, there is a green circle icon and the text: "Standard Selection Questionnaire (SQ) Edit (100% complete)".
- Workgroups:** A section with a 'Workgroups' link. It contains text: "Activities are assigned to workgroups allowing all contacts within a workgroup to work on the activities together".



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Step 5

In the search bar search for EN Procure Ltd and select from the options listed which Project you wish to take part in.

https://procontract.due-north.com/Opportunities/Index?v=2

Home Find opportunities My activities My contracts Help

All data en procure ltd Go

Opportunities - Search results

Narrow your results

Portals: All

Organisations: All

Categories: There are 0 categories selected. Add UNSPSC categories, Add NHS eClass Version 2014 categories, Add CPV categories, Add ProClass categories, Add Proc HE categories.

Regions: There are 0 regions selected. Add new region.

Keywords:

Title	Buyer	Expression Start	Expression End	Estimated value
DPS for Compliance Works	EN Procure Ltd	27/09/2019	10/12/2025	N/A
DPS for Installation, Responsive Repair and Maintenance	EN Procure Ltd	27/09/2019	10/12/2025	N/A



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Step 6

Expression of interest window box click on
Register Interest in this Opportunity.

The screenshot displays the Proactis website interface for the 'DPS for Compliance Works' opportunity. The page is structured as follows:

- Main contract details:**
 - Opportunity id:** DN435392
 - Title:** DPS for Compliance Works
 - Categories:** 45000000-7 - Construction work
 - Description:** ENP wishes to procure contractors and enter into a Dynamic Purchasing system (DPS) for the completion of statutory compliance testing and works predominantly in social housing properties but works may also be carried out in other public buildings including but not limited to offices. Works and Serv... to be carried out predominantly in Yorkshire and Humber but may extend to other parts of the UK. The contractors will be expected to complete the works to a high standard and are expected to share ENP's commitment to regeneration, specifically the creation of training and employment opportunities.
 - Region(s) of supply:** UNITED KINGDOM
 - Estimated value:** N/A
 - Keywords:** Solar PV, Fire, Lightning, Access Control, CCTV, Legionella
- Key dates:**
 - Estimated contract dates:**
 - Start date:** 21/11/2019
 - End date:** 10/12/2025
 - Current Dynamic Purchasing System (DPS) round information:**
 - End date:** 10/12/2025 20:00:00
- Expression of interest registered:**
 - Date:** 01/10/2019 10:24:33
 - Workgroup:** FrameworkManagement
- Expression of interest window:** (Highlighted with a red box)
 - From:** 27/09/2019 08:00 to 10/12/2025 17:00
 - Register interest in this opportunity** (Green button)
- Contact details:**
 - Buyer:** EN Procure Ltd
 - Contact:** Debra Kingham
 - Email:** debra.kingham@efficiencynorth.org
 - Telephone:** 0330 6061460
 - Address:** 1st Floor, Sovereign Court, Sheffield, South Yorkshire, S9 1JQ, United Kingdom
- Attachments:** No attachments